



Golders Green Parish Church
Children and families worker
Job Description

Purpose and Summary

We have newly established children's work (Toddler Group and Sunday School), a slowly growing congregation and a significant and growing fringe. The role is to assist the Vicar in developing and implementing the vision for teaching and outreach in our work with children, young people and families, drawing more families into God's family here. It includes some scope for flexibility depending on gifting and experience.

Key aspects of this role are:

- To head up the discipling of our children and young people
- To equip and grow our volunteers/leaders
- To reach out to families in the area and draw them into church

Whilst the job's main focus is on children, we recognise that this work cannot be divorced from work with families. In partnership with the Vicar and leadership team, you will therefore be involved in pastoral/evangelistic work with families.

We work well with other local churches who share our commitment to mission. We sense an openness to the love of God here and are excited about the future.

Are you passionate about sharing the love of God with children and young people and their families? Do you share our conviction that God loves to be at work by his Spirit in and through the lives of the young?

Job details

The job requires you to commit to be fully involved in our church life and to attend key events in the life of the church. You will be working with and developing our small and enthusiastic team of volunteers. The exact scope can be worked out with you but we are looking for someone able to do all or most of the following:

- **Lead our children's groups.** We currently have a Sunday school (mixed ages) which meets during our service, and a midweek toddler group (run every Tuesday 9:30 – 11:30 am) .
- **Organise and plan Sunday teaching material.**
- **Be a part of our Worship for Everyone Team** (all age worship planning).
- **Support, train and equip our volunteer team.**
- **Start a Messy Church.**
- **Befriend and seek to disciple our young adults.**
- **Organise outreach events** such as holiday clubs and after school clubs.
- **Encourage our young people to attend faith building events** in and beyond London, for example, events organized by the Diocese, Message Trust, New Wine or Soul Survivor. This may involve taking them on camps.

- **Encourage and model** accessible and relevant worship, Bible teaching and prayer amongst the young.
- Work with the Vicar in **providing baptism preparation**, especially for children and young people.
- Work with the Vicar in providing **support to families**, for example through **parenting courses**.
- **Pastor our children and young people** and work with the Vicar in pastoring their families.
- **Pastor the team of volunteers** and recruit, train and support new volunteers.
- **Network** with the Diocesan children and youth department and other leaders in the area to enhance the effectiveness of youth work in our church and the area.
- Attend **staff meetings and staff prayers**. Be a member of the PCC. Provide reports for PCC and the APCM.
- **Administer** relevant rotas and registers and ensure our **Safeguarding Policy** and procedures are understood and adhered to by the team of volunteers.
- Work with the Vicar and leadership team to develop the **vision** of the church.
- Attend **training and conferences** as appropriate.

Your faith, skills, experience and personal qualities

Our ideal appointee will be:

- A committed and mature Christian, who is familiar with and uses the Bible as their primary basis for teaching on Christian salvation, faith, transformation, values and lifestyle.
- Someone committed to growing in their own discipleship, willing to receive ministry as well as give it, who acts as a good role model for young people seeking to follow Christ.
- A passionate ambassador for Christ through word and example, eager to lead others towards the Kingdom of God.
- Fully supportive of the mission and values of our church and committed to working within the structures and values of the Church of England.
- Self-aware and growing in this, with appropriate strategies for self-care
- Confidential, discreet, accountable and loyal to colleagues.
- Someone who relates positively and with grace and pastoral sensitivity towards adults as well as children/teens
- Experienced in and equally comfortable leading a team and working as part of a team.
- Flexible and able to prioritise multiple tasks.

- Creative, particularly with respect to work with children and teens.
- An excellent practitioner of Christian children's and youth work.
- Able to communicate effectively and appropriately with different types and ages of people, one-to-one, in groups, and 'up front'.
- Able to identify and encourage gifts in others
- Committed to ongoing reflection on practice and learning.
- Well-organised, a good time manager and an efficient administrator.
- Aware of and committed to safeguarding best practice and willing to do further training as required.
- Computer and social media literate and willing to learn new IT skills as necessary

Accountability and support:

- Accountable to the Vicar, and the PCC as employer.
- Line manager, the Vicar (or, in his/her absence, the Wardens) with regular supervisions and support.
- Access to and support for ongoing training and professional development.

Basis of employment:

- Part time, 12 – 16 hours per week negotiable, Sunday attendance essential.
- Paid monthly in arrears.
- This post is pensionable.
- Up to three-year renewable contract, subject to a six month probationary period.
- Annual appraisal and review.
- Place of work normally Golders Green Parish Church.
- This post is subject to an Enhanced Disclosure from the Disclosure and Barring Service and references will be taken up.
- An Occupational Requirement under the Equality Act 2010, Part 1, Schedule 9, applies for this post. An occupational requirement for a Christian applies to this role.
- All agreed working expenses will be paid.

Remuneration:

Hours of work: 12-16 hours per week
 Salary: £ 14 to £16 per hour, depending on experience
 Holiday entitlement: 20 days per annum, pro rata (in addition to Bank Holidays)

Applications should be submitted by 12 noon on Friday 29 September 2023
Interviews: Saturday 14 October 2023

Further information visit Church website:

<https://www.gg-pc.co.uk/Groups/390733/Employment.aspx>

We thank you for taking the time to read this advertisement. If you wish to apply for this exciting position, please send your CV and a letter explaining what attracts you about the job and how you meet the person specification.

Applications by email to Rev Kamran Bhatti: kamran@gg-pc.co.uk